
Determining scholarship amount for students of doctoral study programmes

Article 1

Introductory provisions

- (1) This Dean's Regulation is valid for the Faculty of Forestry and Wood Science (hereinafter "Faculty") of the Czech University of Life Sciences in Prague (hereinafter "CZU") and determines the method and rules for awarding and paying scholarships to students of the Faculty doctoral study programmes.
- (2) This Regulation is elaborated in particular in accordance with Act No. 111/1998 Coll., on universities, as amended (hereinafter "Act") and CZU Scholarship Regulations.

Article 2

Scholarships

(1) Basic scholarship

- a) Regular monthly amount paid throughout the whole academic year: 10,000 CZK.
- b) A basic scholarship is only paid in the standard period of study.
- c) This scholarship can only be granted to a PhD student who studies full-time.

(2) Additional scholarship and rewards for exceptional work activity of a PhD student

- a) An additional scholarship and rewards for exceptional work activity of a PhD student (hereinafter "additional scholarship") can be granted and paid only on the basis of a positive statement from the supervisor and the head of the relevant department or Faculty workplace, in the form of a scholarship or a salary according to the type of funding source.
- b) An additional scholarship is paid in the amount of 12,000 CZK/month.
- c) An additional scholarship consists of two items:
 - (i) 8,000 CZK/month from Faculty sources bound to the Dean's office,
 - (ii) 4,000 CZK/month from sources of the relevant department or Faculty workplace, which can be paid either as a scholarship or a salary on the basis of a concluded employment relationship and with regard to the funding source. In some cases, therefore, this item may be taxed in accordance with the Income Tax Act.
- d) An additional scholarship can only be granted to a PhD student who studies full-time.
- e) The conditions for fulfilling study obligations and the right to grant an additional scholarship will usually be checked twice a year (at the end of individual semesters) by

the Departmental Board and will submit an opinion to the Faculty Dean on the fulfilment of study obligations of individual students and the right to grant this scholarship.

- f) With the current positive opinion of the supervisor and the head of the relevant department or Faculty workplace, the Departmental Board will grant an additional scholarship for usually 6 months, from 1 October to 31 March, or from 1 April to 30 September.
- g) If there is no serious failure to fulfil study obligations, the Dean of the Faculty may, on the basis of a recommendation from the relevant department or Faculty workplace, decide to reduce the additional scholarship. In this case, the additional scholarship is paid in the following semester in the amount of 6,000 CZK/month and consists of two items:
 - (i) 4,000 CZK/month from Faculty sources bound to the Dean's office,
 - (ii) 2,000 CZK/month from sources of the relevant department or Faculty workplace, which can be paid either as a scholarship or a salary on the basis of a concluded employment relationship and with regard to the funding source. In some cases, therefore, this item may be taxed in accordance with the Income Tax Act.
- h) In the case that the PhD student ceases to meet their study duties in individual semesters, this additional scholarship will be suspended from the following month at the request of the head of the department or Faculty workplace.
- i) Exceptions for granting the additional scholarship, despite a failure to fulfil all obligations in the previous semester, are permitted by the Faculty Dean, in justified cases (medical reasons, long-term student internship abroad, intensive student involvement in Faculty project activities, etc.).
- j) If a student interrupts their studies, it will be possible to grant them an additional scholarship only in the following semester after re-entering their studies, provided that all previous study obligations are fulfilled.
- k) All full-time students are entitled to the additional scholarship from 1 October 2020, regardless of the previous fulfilment of study obligations (e.g., that the student was given a rebuke in the annual assessment, some exams were not passed according to ISP, or changes in ISP were approved), but only provided that the supervisor and the head of the relevant department / Faculty workplace express a positive opinion on granting of this scholarship.
- l) An additional scholarship is only paid in the standard period of study.
- m) Granting and payment of the additional scholarship is not guaranteed. Its payment depends on the budgetary possibilities of the Faculty.

(3) Special scholarships

- a) For extra involvement in teaching: according to direct instruction, participation in state examinations, entrance examinations, experience and field exercises, etc.
- b) Based on the proposals of the heads of departments or Faculty workplaces, FFWS Dean and Vice-Deans, for special activities beyond the study obligations.

(4) Scholarships for IGA projects

- a) The scholarship is paid after obtaining a Faculty project of the FFWS Internal Grant Agency (IGA) of funds allocated under the IGA project.
- b) The scholarship amount depends on the budget approved for the IGA project and the conditions for the allocation of IGA funds.

(5) Korf scholarship

- a) A claim for a Korf scholarship payment entitlement is under the FFWS Dean's authority.
- b) A Korf scholarship may only be granted to full-time students.
- c) A Korf scholarship to the amount of 10,000 CZK a month is paid beyond the basic and additional scholarship of doctoral study programmes.
- d) A student can get a Korf scholarship only after enrolment in the second year of PhD studies.
- e) A student who was not granted an additional scholarship, or it was cut due to a failure to fulfil study obligations in the previous academic year, is not entitled to a Korf scholarship.
- f) A Korf scholarship is granted for one academic year for exceptional performance and results in the area of one's own research presentation, where the student demonstrates the prerequisite of excellent results in scientific research activities within the FFWS doctoral study programme, and fulfils this prerequisite during the studies.
- g) A Korf scholarship may be granted upon the student's request and on the recommendation of the relevant department or Faculty workplace and Departmental Board.
- h) The date and manner of submitting an application for a Korf scholarship is specified by the FFWS Dean at the beginning of the academic year.
- i) The number of scholarships granted for the respective academic year depends on the budgetary possibilities of the Faculty.

Article 3

Sanctions

- (1) In the case of failure to fulfil study obligations arising from the Dean's Regulation Rules and Requirements for Doctoral Study Programmes (DSP) at FFWS and Study and Examination Regulations in CZU DSP, or failure to fulfil tasks related to PhD studies assigned by supervisor, head of department or Faculty workplace, based on the Departmental Board's proposal, the FFWS Dean may reduce or withdraw the scholarships referred to in Article 2, para 2 and 5.
- (2) If the FFWS Dean finds failure to fulfil the ISP, student's insufficient publishing activity, or failure to fulfil study obligations (including tasks assigned by the supervisor, head of department or Faculty workplace), he may decide to terminate the Korf's scholarship, even during the academic year for which the student was granted this scholarship.

Article 4
Final Provisions

- (1) Students receiving any form of scholarship are required to keep records of their work activities. These records serve as a basis for supervising students' study and other obligations and is available to the supervisor, Head of Department, Vice-dean for Science and Research, and Faculty Dean.
- (2) Students in the fourth year, whose standard four-year period of study would have expired in October 2020, can no longer interrupt their studies and they continue their studies on the basis of an exception from Act No. 188/2020 Coll. Act on Special Rules for Education and Decision-Making at Higher Education Institutions in 2020 and on the Assessment of Study Period for the Purposes of Other Acts, are not entitled to the additional scholarship.
- (3) This regulation repeals Dean's Regulation no. 6/2018 of 25 April 2018.
- (4) This Dean's Regulation takes effect on the day of its issuance.
- (5) This Dean's Regulation was approved on 24.9.2020 by the FFWS Academic Senate.

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and Wood Sciences